

JOB HUNTER'S GUIDE



 THE
TEFL
INSTITUTE

“

“ONE IMPORTANT KEY TO
SUCCESS IS SELF-CONFIDENCE.
AN IMPORTANT KEY TO SELF-
CONFIDENCE IS PREPARATION.”

ARTHUR ASHE

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CHAPTER 1 :
THE TEFL MARKET



THE ENGLISH LANGUAGE
TEACHING MARKET “THE
WORLD IS YOUR OYSTER”

This saying has never been more true than for those who have gained a TEFL certification. However, before you go jumping on the first plane out to tropical sands and eastern countries, there are some important things that you need to think about.

The first thing is where you are planning to teach. If you are planning to travel and teach in far flung countries you may start with Google or any other regular search engine online. You might just be click happy and search through jobs and internships online and that’s okay.

Globally TEFL is growing at an incredible rate all the time and schools all over the world are crying out for teachers. While money may be the furthest thing from your mind, it’s good to have an idea of what you are getting yourself into on job boards.

Make sure you read a lot of jobs first, as it’ll be a mix of levels - some postings will be specifically for experienced teachers and some positions will be for amateurs. Most schools will gladly give you an idea of how far your salary will stretch. You can compare this information to cost of living guides online, leisure and food costs. Once you have an idea of what your take home pay will be, stop and think about any

financial commitments you may have at home.

Will you need to send money back?
Pay off any contracts?
Continue paying bills and other expenses while you’re away?

The last thing you want is to work hard and find you don’t have enough money to live on. As a rule you shouldn’t spend more than a third of the salary you earn on rent, if you cannot find suitable accommodation within this percentage then consider looking at a different school, city, or even country as the remaining salary will unlikely be enough for you to buy the essentials, wherever you are.

WHERE TO GO?

In the upcoming pages of this guide, we will give you a brief overview of some of the most popular destinations for language teachers, plus we will highlight some of the key points to keep in mind when teaching and travelling.

But first, let’s take a look at one of the fastest-growing TEFL opportunities – teaching English online.

TEACHING ENGLISH ONLINE

TEACH ENGLISH ONLINE AND EARN MONEY FROM ANYWHERE IN THE WORLD, INCLUDING THE COMFORT OF YOUR OWN HOME. IN OUR EVER-INCREASING ONLINE WORLD, THE DEMAND FOR ONLINE ENGLISH TEACHERS GROWING RAPIDLY.

TEACH ANYWHERE

Teaching English online is a great way to get work no matter where you are. With strong internet access, you can log in from anywhere in the world. The best part? Your students don't have to travel to meet you, and you get to choose your own schedule too.

Once you complete your TEFL training, there are many different routes that you can take. For example, you can work for an English teaching company or become a freelance English teacher.

As a freelance online TEFL teacher, you can make a steady income while controlling your schedule to fit around your lifestyle. That's right, doing a job you love while living a life you love!

TEACH ANY AGE

You can teach learners of all ages online. Teaching young learners is a popular route because speaking English is such a desirable quality in children, and parents are eager to sign them up.

While children are more susceptible to our influence, we also have the power to create a difference for adult students.

Adults will have willingly decided to sign up to learn English. In fact, they'll be more focused and mature about learning and reaching their lesson objectives. As English continues to be the language of business and communication worldwide, the desire to learn English online is unlikely to fade.



EUROPE

With English being the primary language of international communication, the demand for English teachers in Europe is increasing every year. As the EU expands and more job opportunities arise, there is a greater need for people to learn English to be able to take advantage of these opportunities and travel between countries - this is where English teachers come into the equation!

If you are an EU citizen, the process of working in an EU country is fairly straightforward and, with your work contract, you are entitled to the same rights and benefits as the citizens of that country. A lot of employers offer help with obtaining documents or can provide you with the information to start the process. Don't forget that the internet has a wealth of resources and first-hand accounts of people who have also made the same move. It is a good idea to read blogs and join some Facebook groups where you can get up to date information from people who have recently completed the process and will be more than happy to help out. If you don't speak the language of the country, it may also be worthwhile hiring a representative or asking any local contacts you may have to help you out with this.

For the majority of work in Europe, you will need to have a recognised TEFL qualification

and sometimes, a degree. You will also need to either be a native speaker of English or have a high level – in some cases, a school may want to see proof of your English level (if you are a non-native speaker). You do not need a visa, but you will normally be required to register for temporary or permanent residency – the time frames for this will depend on the country so it is important to research the country you are interested in. Working in a European country means you will pay taxes and social security which will entitle you to public health care. It is always a good idea to confirm with the school the gross AND net pay so that you are aware of the exact amount you are taking home - some job adverts may only put one so it is always best to confirm this with a potential employer in the interview process.

Salaries in Europe tend to be in line with the cost of living of the country. If you are coming from the UK or Ireland, you may find them a little lower than what you would be used to, but remember living costs in some countries can be a lot lower. It is recommendable to do some research on the average cost of apartments, food, public transport and so on so you have an idea of how far your salary will go. Some job adverts will include local information about these costs so keep an eye out for this!

It is important to note that if you are from a non-EU country, the process can be more complicated as there is a requirement for a visa and more paperwork. However, there are lots of non-EU citizens working in Europe with a visa. It is best to do thorough research and contact your embassy for information on the requirements. For British citizens post Brexit, many arrangements are being put into place so that British citizens can work in Europe but there may be some paperwork involved also.

In Europe, most teachers work in local language academies where children go after school for English classes. They normally follow a coursebook and some might prepare to do Young Learner's exams. Adults also attend these centres with the focus of improving English for work, travel or to prepare for an official exam.

If you are new to teaching, you will often have a mix of different class types with a variety of ages and levels. Once you gain more experience, you can start to specialise more. You will soon discover which classes you feel more suited to and once you have some experience under your belt, you will be able to select what type of classes you wish to teach. There are a lot of classes for young learners in Europe as parents want their children to start learning from early on to achieve fluency in English.

While working in language schools, you might also be offered the opportunity to teach private classes on the side which can supplement your income. You could also be asked to do Business English classes in local companies which is another thread to explore and specialise in.



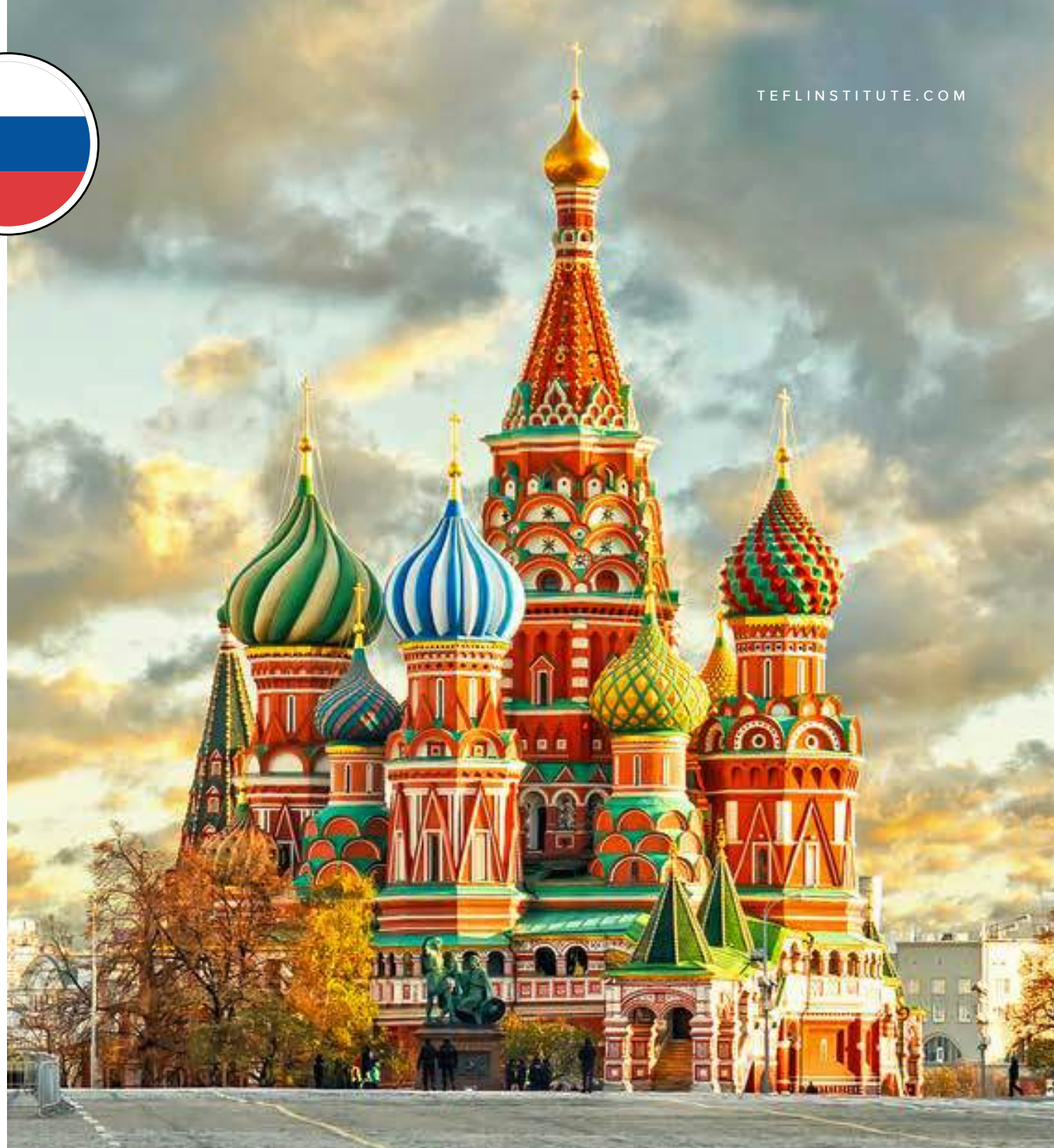


RUSSIA

In such a vast country such as Russia, there are many opportunities for TEFL teachers. These are mostly in big cities such as Moscow and St. Petersburg but there are also opportunities in smaller towns and cities away from its western areas. It is recommendable to have a TEFL certification as this will present you with the best opportunities. The majority of the positions offered are within private language schools.

Other options to consider, though perhaps not immediately obvious, are teaching in business schools or one-on-one tutoring. These options certainly will help you gain a higher salary and schools usually take care of any requirements and there is the potential for meals included. This is an attractive option for TEFL teachers as it means you can simply land and teach. Pay in Russia varies depending on location and the package being offered.

Many schools offer free accommodation and some include utilities, flights and other incentives for people to take jobs in outer region areas. You will also find that many schools also offer you free Russian classes which will help you settle in.





JAPAN

Japan is an exciting, fast-paced country with many opportunities for TEFL teachers. There are opportunities all over the country, with the big cities and smaller towns offering different experiences. TEFL teaching in Japan can offer you the chance to work in the biggest city in the world where you will find everything high-tech and modern. The positions vary from teaching in a language school to working in local schools and universities. The positions offer an attractive salary sometimes with accommodation and flight reimbursement included. There are also a lot of opportunities for private classes and business classes. It is important to do research for any country, but especially for a country where you feel the culture might be inherently different to your own. It is necessary to have a TEFL qualification and also you will most likely need a visa, so it is important to research this before you go. Often schools will provide you with support and information to obtain this. For teachers who want to experience a whole new adventure and culture, Japan may be a great option to consider.





THE MIDDLE EAST

In recent years, the increasing number of teaching positions in the Middle East means that teachers now have a unique opportunity to work and live in a rapidly developing region. It's always a good idea to read up on local customs and culture before setting off to familiarise yourself with the region. Salaries are generally high and packages often include accommodation in a modern compound, medical cover, flights, local transport, utilities and sometimes even a tax-free salary! As a result, this is often an attractive destination for teachers.





SOUTH KOREA

South Korea draws huge numbers of teachers to its towns and cities every year. South Koreans are justly proud of their country's progress and have not lost sight of their proud culture and history.

American teachers are much sought after in South Korea but don't let that put you off if you're a non-US national. Many South Koreans are aware of the importance of exposing learners to as many accents and languages of English as possible and try to hire a broad range of nationalities in the teaching industry. You do need a recognised degree to obtain a visa.

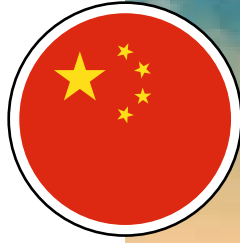




THAILAND

The English teaching market in Thailand is very developed with a wide spectrum of employers regularly recruiting for teachers for work ranging from young learners to corporates. It's important that you only look for jobs which offer assistance in helping you gain your work visa. This should be stipulated in your contract and is vital for working successfully in Thailand. Government sponsored posts in higher and further education colleges have comparatively low salaries but good working hours and allow a relatively new teacher to gain experience and teach extra hours in the private sector in the evening or at weekends. The cost of living in Thailand is low, making it a great option for new teachers.



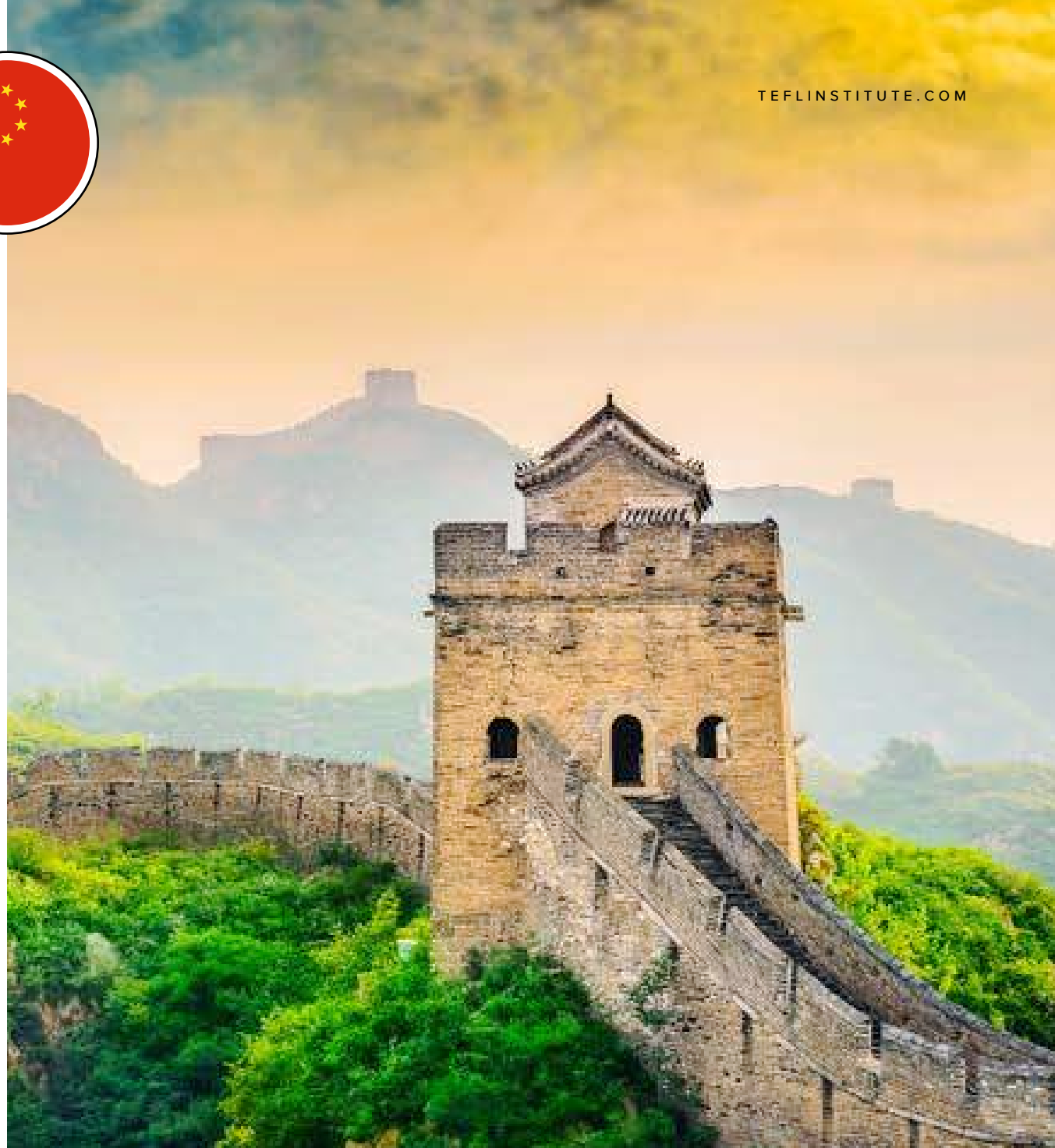


CHINA

With half a billion English students China has an insatiable appetite for TEFL teachers. It is not uncommon to see advertising looking for several hundred teachers at one time in China. You will find many of the jobs are in more developed towns and cities such as Beijing, Kuming, Yinchuan and Shanghai. When thinking about cities in China, think BIG! Shanghai has an amazing urban atmosphere!

Should you find that you have the opportunity of a rural job don't be discouraged rural jobs can be just as exciting and the towns just as big as the more popular destinations. Recruitment takes place year-round for China and contracts run from one month to a full year.

Make sure the school in question will provide you with the nearest Chinese Embassy to confirm your working documents should you need to. Your job should be an experience of a lifetime.





SOUTH & CENTRAL AMERICA

As visa requirements may vary depending on your destination, it's a good idea to talk to any potential employer about what exactly is needed; many schools and institutes can help you to get your papers in order. TEFL blogs and online teaching communities can offer you a wealth of useful advice for newbie teachers exploring the wonders of South and Central America.

In general, you might find that salaries aren't as high as in other regions but the cultural experiences and warm people here go a long way to compensate. That said, it's important you research carefully. Look for jobs that include health insurance and where you are contributing into the tax system and look into the local cost of living; a general rule of thumb would be that you shouldn't be paying more than a third of your salary on rent. It's well worth asking your school if they can help out with a subsidised apartment or have any useful contacts to help you find a new place.



CONTRACTS

While you may well be raring to get started in a new job, do make sure you are happy with the details of any job contract before signing. If you're not yet fluent in the local lingo, it's a good idea to ask for an English translation of any potential contracts and you could even ask a local friend to have a look too. After you've received a couple of offers, you'll be able to compare and see which offer is best for you.



THINGS TO CONSIDER BEFORE CHOOSING A DESTINATION



Health

- Will you be covered in the event of illness or accident?
- Would it be wise to take out private health insurance? Look around to find the best deal.
- Do you require medication? Can you take this with you? Are there restrictions on it?
- Taxes

Are you liable for tax in your new country? Some countries do not tax teachers, others do but offer a rebate at the end of the year, reclaiming your tax can help pay for a holiday after your contract ends.



Salary

- How much will you be paid before and after tax?
- What do you get paid for exactly?
- Will the school pay you even if students don't turn up or if lessons are cancelled?
- How many hours will you have to teach for this pay?
- Is there an overtime rate for extra hours or working weekends?
- Will you get paid a higher hourly rate if you are asked to take exam classes or business classes?



Qualifications

- What qualifications do you need to teach at a school?
- Does the school pay more if you have higher qualifications?
- Do qualifications affect the type of visa you will be able to apply for?
- Will you have to bring paperwork with you?
- Do you need an original copy of a birth certificate or a verified copy of university transcripts for your residency papers?
- What about your driving licence? Will it be accepted in your new country or will you need to change it if you want to drive?



The School

- Is the school or online teaching platform reputable?
You can go online and ask if any teachers know the school or have taught there.
- What facilities will you have? A good school should provide you with a staff room. This should have sufficient resources to plan lessons.
- Classrooms should be equipped with boards, students should have course books and the school should have an administrative structure which supports the new teachers.



Schedule

What will your schedule look like? Will you have your lessons blocked into times such as 4pm to 9pm or will you have a timetable with gaps inbetween? If you have gaps inbetween classes this can give you time to relax and recharge, take some fresh air or to prepare for the class ahead. It can be a real benefit to have a schedule like this.



The Location

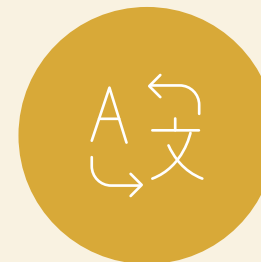
Research the area you will be living and working in. If you like to live near the sea then a school 50 km from the coast is going to present problems. Think about population density, the size of the village, the town or the city. Would you be happier finding yourself in a small town with a small amount of public transport at the weekends or in a large bustling city with an endless nightlife?

Teaching English online? Remember to factor in time zones if you teach students in a different country to where you live.



Culture Shock

Settling into a new culture takes time, no matter how much you've read up on your destination of choice and how much of the local language you've taken the time to learn. Living and working somewhere new can be a real eye-opener and you'll start noticing fascinating differences and similarities; everything from new ways to greet people to how locals take their coffee. Be kind to yourself, take your time to explore, soak up the local atmosphere and enjoy.



Non-native English Speakers

Think you can't TEFL because you're a non-native English speaker? Think again. You absolutely can teach English abroad or online as a non-native speaker!

Which countries you can teach English in all depends on work visa eligibility. But as long as you speak English proficiently and have a TEFL qualification, you have a strong chance of landing your dream TEFL job. Here are some more tips to increase your chances:

- Make sure you're as qualified as possible for the positions you're interested in by taking additional specialist TEFL courses like Teaching Young Learners.
- Keep working on your English language skills. Read books, listen to English music and watch English films without subtitles.
- Reach out to your country's embassy in your chosen destination to gather information about the emigration and visa process.
- Proofread your application materials and ask someone else to as well. You don't want that one tiny grammar mistake to be your undoing.



CHAPTER 2:
BEST FOOT FORWARD



Types of Employer

Before we look at how to approach a potential employer, let's look more closely at the types of employers you may work for.

In the first chapter we looked at some places you may consider for work. Below is a closer look at the types of schools and companies that hire TEFL qualified teachers.



Private Language Schools/Institutes

Some schools are small but part of larger chains. The majority are profit-making businesses. As a rule of thumb, small centres are normally owned by one or two people. Sometimes they are a family business. The advantage of working for a small centre is that it will likely be a close-knit group of people who you will get to know well. This can provide you with lifelong friends and contacts and a really valuable experience.

One of the big advantages of working at a larger centre is the opportunities which present themselves during the year. Many of the centres have a broad range of classes on offer so you may have the chance to boost your employability and pay by taking on exam classes, one-to-one teaching or company work.



Companies

Many companies around the world employ freelance teachers to teach their staff English. Some teachers assume they are out of the picture here if they have no experience in business. Think again! A large engineering company will require its engineers to not only to be able to talk about technical subjects but to also train people too. Every company will have a first point of contact such as a receptionist who may also need English language skills such as telephone English.



Online Learning Platforms

Online learning platforms connect you with students, which makes finding work a lot easier.

For most platforms, you'll need to send an application form and copies of relevant qualifications. It's likely you'll also be asked to upload a video of yourself conducting a mock lesson. Watch our [video masterclass](#) for everything you need to know to ace your mini lesson.

Working on an online TEFL platform means the curriculum and teaching materials are already in place, so you won't have to plan lessons. Bear in mind, though, that if you are working on a freelance online platform that they will take a commission, which varies depending on the provider.



Private Work

Private work is an attractive option for many teachers. This does not always mean you have to give up working at your school, it could be that you take on one or two private students in your own time. Students will often ask teachers for extra lessons outside of school times.

The advantages of doing this requires some different skills to group teaching. A word of wisdom here. NEVER poach students from your school. Employers have invested heavily in finding students and will not like teachers poaching. In many cases schools will instantly dismiss a teacher for doing this.

If you teach independently online, you'll be able to tailor your lessons to your students' needs. This means creating your own syllabus and materials and making the lesson as fun and engaging as you like.



Summer Schools/Camps

Teaching contracts often run only for the busy school period. Teachers may find themselves without work for up to three months of the year. Be prepared for this. Do not wait until the last minute to fill your financial gap. Schools and camps can be very rewarding places to have fun and work at the same time. Some schools run their own summer camps and offer work to their staff, though usually for less pay and less hours.

Most summer camps are run in English-speaking schools, so keep an eye out for advertisements on job sites for summer work.

Summer camps and schools are usually operated by businesses in the UK, Ireland, Canada, Australia, New Zealand and Malta. They can be residential or non-residential.



Present Yourself in the Best Light

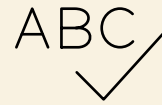
Language centres usually receive very high numbers of applications for each job posted. While many of these applications will not be successful, don't let that discourage you. Remember to read the job application carefully and respond to it directly. Make sure to highlight your experience and all your great skills!

Don't forget to include a cover letter in your application. Cover letters are really important as they let the prospective employer see who you are, what your experience and qualifications are, and how you present yourself. Have a look at our tips below for writing a great cover letter.

TIPS FOR A GOOD COVER LETTER



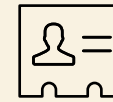
Refer to your
resume in the body



Check spelling and
punctuation



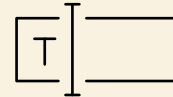
Be polite and
formal



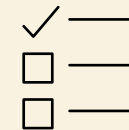
Use names where
known



Ensure that each
cover letter is
written with each
individual position
in mind



Keep it short



Match yourself
with some of the
requirements of
the post

RESUME TIME

Present Yourself in the Best Light

Now it's time to turn our attention to your resume or CV. What is a resume? It's a brief record of who you are, what you've done and what you've achieved so far in your life. It's also the most important document in your hunt for a good job so it's worth spending some time making it the best that it can be.

There are many formats and it is largely a matter of personal preference which one you use. Some people may prefer a classic, more formal style while others like a more modern design.

This is what we suggest that you should include:

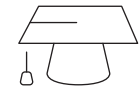
- Name
- Address
- Contact details (do include online details such as Skype)
- Date of Birth
- Citizenship
- Visa Status
- Gender
- Marital Status

Education

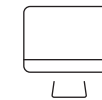
Include secondary school education, university details and any other training and qualifications that you may have attained. Put dates next to each of these.



Certification & Accreditations



Professional Qualifications



Computer Skills



Awards

These may simply be awards from school, from good pupils or perhaps from your local community centre.

JOB ADVERTISEMENT EXAMPLE

Below is an advertisement for a job posted on a well-known TEFL website. It is followed by adapted samples of real cover letters received for this job.

We are currently looking to hire a new teaching member of staff for the coming year. The position begins on September 1st.

Job Specification

Location: XXXXXX, Spain.

This position is a full-time (teaching 25 hours per week) Monday to Friday, 4pm to 10pm. Teaching general English classes. Experience teaching teenagers and young learners is required with the accompanying qualifications.

Please email your CV, certificates and photo to :
XXXXX@school.gmail.com

Requirements:

- a native speaker preferred
- university degree holder
- 1 year work experience
- EU Citizen preferred
- Excellent use of English
- Essential knowledge of Spanish

Conditions:

- pay: XXXXXXX
 - paid holidays
-



Before you read, have a pen and paper to hand. It pays off to put yourself in the employer's place so while you read so jot down how you would feel if someone looking for a teaching job wrote these letters to you.

- What type of person would this person be?
- Do you think this person pays attention to detail?
- What's good and bad?

Example 1:

Hi!

I'm writing about the teaching post you mentioned on your website, I'd like to apply for the position and I have attached my resume/CV for you to look at.

Your school looks like a place I could build a good career in teaching and I'm serious about working with you. Lastly, can I ask about conditions at the school? Will I have to teach teenagers?

I would prefer not to but I can if it is part of the contract.

Thank you for considering my application

Respectfully,
Joe Kingly

Example 2:

Dear Mr Conor

I would like to apply for the position of teaching staff member posted on your job website.

I felt that i would be suitable for this post and I have attached my resume to show this. I am available for interview anytime and i look forward to hearing from you.

Feel free to contact my referees as I am sure they will provide any information you require.

Regards,
Lilly Withers

Example 3:

Dear Mr Condo,

I should like to apply for the position of teacher, advertised on the job website this morning. I feel I am a perfect candidate for the position as I have at least some of the qualifications and requirements.

In my last teaching position I held many roles of responsibility and taught three different levels of students. I also worked more hours than my contract stated and even taught at the weekend.

I am deeply interested in languages and have learned Italian and French and I intend to study spanish while I am at your school and have made enquiries with the local school of language training.

I look forward to hear from you.

Yours Sincerely,
Anne Chance

Example 4:

Dear Mr Conor

I would like to apply for the position of teacher, advertised today on the job advertisement. As you will see from my resume I have attached I have extensive experience with all ages and levels and I also attained an upper-immediate level of spanish during my two years teaching in Madrid.

At this stage in my career I would like to develop as a teacher and I feel the opportunities offered by your school are second to none. I would greatly appreciate the opportunity to forward a letter of reference from my current director of studies.

If you should require any further information about my application, Please do not hesitate to contact me by phone at 060-006-76459 or by return email.

Thank you for your time and attention.

Your sincerely,
Ima Goodman.

FEEDBACK

Here are the comments made by the employer after reading the letters.

Example 1

This letter was very unprofessional. It was poorly written, it didn't contain information about the applicant and was too short. I would not hire this candidate.

Example 2

This letter wasn't great either. The applicant spelt my name wrong and didn't provide much useful information regarding their experience. There were also spelling mistakes. This is not a good covering letter.

Example 3

This cover letter was a definite improvement but there is still room to improve. The applicant has begun to explain about their experience but they could have been a lot more specific. This was a good step in the right direction but not enough to get hired.

Example 4

At last!, Someone presented a decent cover letter. It grabbed my attention by mentioning relevant skills and experience, my requirements were met early in the letter and it gave more detail which interested me. She showed willingness to work hard and also sent me a letter from her current DOS.

Take time and read the advertisement thoroughly and think carefully about what you write. Think like an employer, not a teacher!

Of course there will be jobs that ask for things that you are not qualified in. Don't worry - employers in TEFL are generally good at giving new teachers that first break. Look at what they want and see if there is anything you've done in the past which might be relevant at the job requirements.

An example.

In the advertisement above, the employer stated that experience teaching teenagers would be an advantage. Perhaps you don't have experience teaching teenagers, but maybe you've worked in a youth club as a monitor or as a sports coach? This shows you have the experience necessary to handle teenagers in a learning environment.

The most important thing is to be professional, match your cover letter to the job and show that you are excited about getting this particular job. Do not depend on software to proofread your letter - check it yourself, it will be good practice.



CHAPTER 3 :
TIME TO APPLY

Types of Employer

We have now covered what we need to have ready for your new TEFL job, So how do we go about finding these positions? Most teachers these days find jobs online.

There are many long-established TEFL job websites that have 100s of job adverts. We recommend our sister recruitment site GoCambio.com as the best place to start your job hunt.

If you see a job you like, then it is worthwhile checking it against other job offers in the same country/region. It may be offering pay above or below the average. Make sure to research the company and apply using the correct method. Most likely though you will find the job checks out just fine. Make sure to apply in the correct method stated by the employer.

There are many online learning platforms out there. The ones we recommend are: Preply, E-Space Vietnam, Topica Native, Fluentify, Palfish

The Interview

Congratulations! You have been offered an interview! What do you do next? As with everything planning is key! Go back and look over your application. Read the notes you made in your internet search, know what the employer is looking for.

Oh wait! What if I've applied for a job in China? Do I need to go there for an interview? No. Often employers will interview over the phone or using a video application such as Zoom or Skype. You may think that you won't have to get dressed up for this but indeed you will. Why? Because if you dress the part then you will look the part, feel the part and act the part. Isn't it worth it to get that job you always dreamed of?

Some interviews are formal and some informal but no matter what the best approach is, dress formally and take the lead of the interviewer, play it safe and remember to be professional with people you have never met.

THE INTERVIEW QUESTIONS

Here are a few typical interview questions that might get asked. Think carefully about these and make your answers honest and real. Write them out in full and practise giving the answers.

- Why do you want to teach?
- Do you think you could use your previous work experience in TEFL and how?
- Did you enjoy your TEFL training course? Why?
- What were the key things you learned from it?
- Why are you applying for this job?
- Have you ever lived abroad?
- How did you cope without speaking the language?
- Do you get homesick?
- Do you speak any foreign languages?
- Do you think you would be able to commit to a full year?

It's also a good idea to have a few questions prepared of your own to ask the interviewer. Be careful not to ask for any details that have been made available to you.

- What kind of schedule will I be expected to work?
- Will my timetable be blocked or split?
- What time of the day will I be teaching?
- Do I ever need to work overtime?

- I would like to know more about the shared accommodation - who would I be sharing with?
- Will you help me find somewhere to live?
- Am I covered under the health care system?
- Do I make my way to the school by myself or will someone guide me?
- Questions about visas, tax and anything legal

Remember a school won't wait around if you cannot decide if you want the job or not. They need a full complement of teachers at the start of the year and a good school usually has plenty to choose from. If you are not successful follow the advice above and keep applying. You will be offered a job eventually.

Don't jump at the first job you're offered if you are not sure, it's best to wait until a good job comes around. One possibility for finding work is to go to a recruitment agency. Never work illegally in a foreign country. You have no idea whether it will taken as a misdemeanour or a serious crime. Any school not prepared to discuss legal questions is not one to be considered.

TEFL Demonstration Lesson

Some employers will ask you to perform a sample class presentation as part of the interview process. This is often referred to as a demo video lesson and lasts around five minutes.

Demo lessons can feel daunting, but they are a common practice and great for showcasing your knowledge, personality and teaching style. So, it's important to create a confident, high-quality demo lesson to show the potential employer that you're the right person for the job.

Watch our video masterclass which covers everything you need to know to prepare for your mini lesson, including:

- Appearance tips
- Presentation styles
- Technical checks
- Step by step sample lesson
- Printable props & slides
- Useful resource websites

Watch the video several times, take notes and observe how well Diana uses repetition and emphasis. Be sure to take time to prepare for and practice your demo lesson presentation, so you feel confident for the real thing!



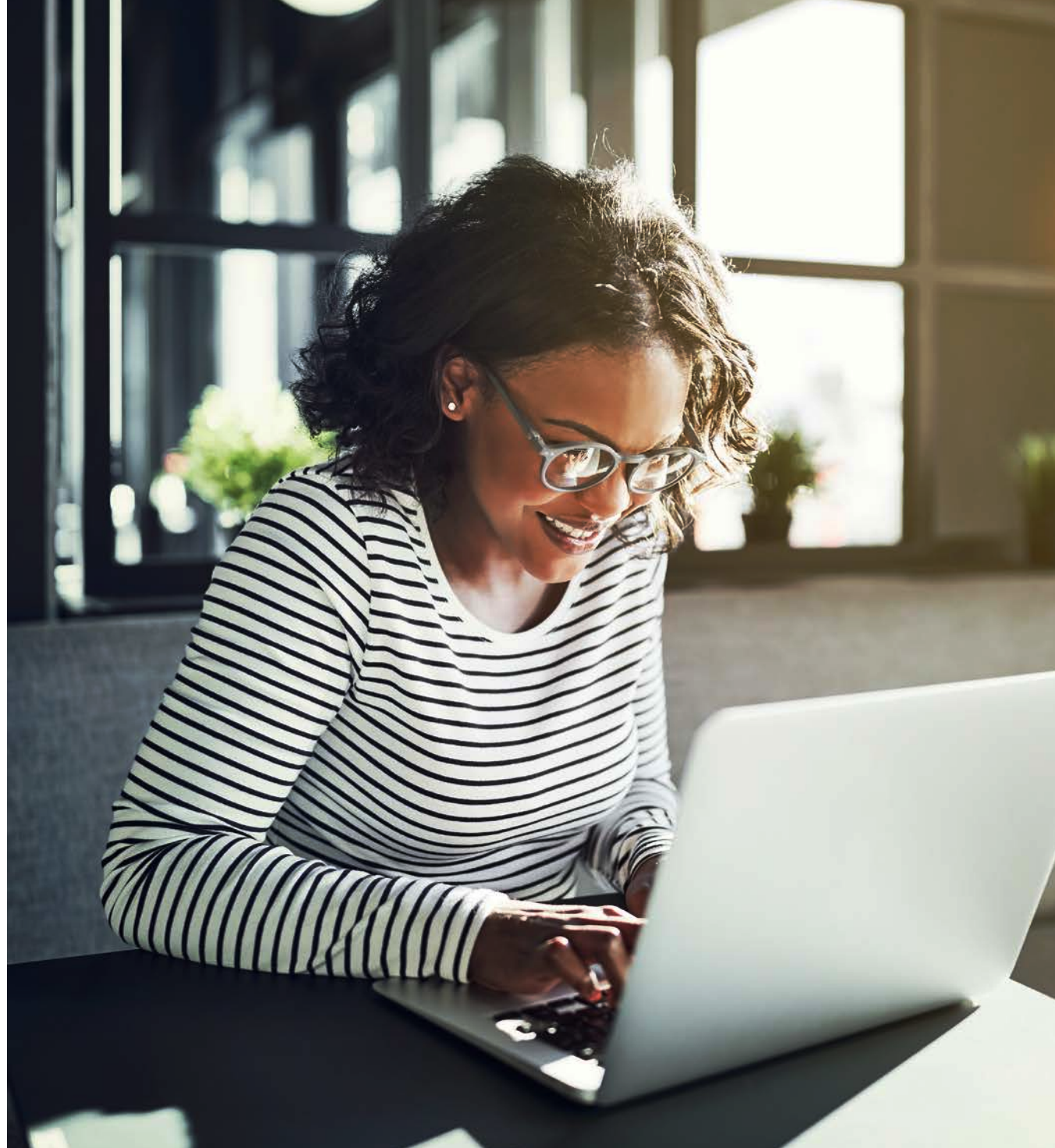
CHAPTER 4:
JOIN THE CLUB

So you've landed the job you wanted in a country you've always dreamed of living in - well done! What now?

Why not check out if the country you're working in has an association or club to join? There you'll find a community of like-minded teachers, a place where you can meet colleagues, make friends, build a support network, share ideas and ask questions. The US equivalent of TEFL is TESOL. Many schools are members of local or national associations so they can help you connect, attend events both face-to-face and online and make connections.

PROFESSIONAL DEVELOPMENT

There's a whole wealth of resources and opportunities out there for teachers to keep learning and developing. As a newly-qualified teacher, a lot of this learning will come on the job but there are lots of ways to continue your professional development. From simply reflecting after each class, to trying out new ideas in class and joining a teaching community. Try to build up your CV with new qualifications. It is essential that we continue to learn, train and progress regularly to keep our skills sharp and our knowledge as fresh as possible!





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TRAINING

10 HOUR VIRTUAL TEFL COURSE

This course is the perfect addition to any of our online TEFL courses. Once you've completed one of our internationally-recognised courses, this 10-hour virtual course will give you a feel for what teaching is really like.

Join our virtual classroom training delivered live by one of our experienced TEFL tutors via Zoom. Observe a qualified TEFL teacher first-hand to get the skills and confidence you need to teach your own engaging and practical lessons.

The course is broken into a two-day online TEFL training session via zoom, and 3 hours study time at home. You'll learn how to teach engaging and practical lessons by learning fundamental TEFL techniques. A TEFL teaching expert will demonstrate in-class teaching skills, so you'll experience the skills and knowledge acquired during the course first hand.

Study style

- Two days live classroom sessions via Zoom
- Three hours of at-home study per day
- Regular classroom dates available for maximum flexibility
- Teaching practice with observation

30 HOUR TEACHING BUSINESS ENGLISH

English is the number-one language of business all around the world. So, it's no surprise that there's great demand for English teachers who specialise in teaching Business English.

The Teaching Business English course prepares you with the specialist skills you need to teach the business language of the world, including terminology and corporate culture. Before you know it, you'll be ready to teach people from across the globe in all types of industries.

30 HOUR IELTS SPECIALIST COURSE

International English Language Testing System (IELTS) is an international standardised exam designed to test a non-native English speaker's ability to speak English. It's a popular exam taken by over five million people a year who want to study abroad or emigrate to an English speaking country.

The 30 Hour IELTS course teaches you everything you need to know to successfully prepare your students to excel on this test. Take this course to expand your employment prospects, increase your earning potential and broaden your teaching knowledge.

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