

SAMPLE NAME

**Example 1: Milchuer College**

Master of Science in Computer Science

* Enrolled since Sept. 2020 to present
* Relevant information – Class president
* Relevant information – Working with technology

**Example 2: Beechtown University**

Bachelor of Science in Computer Science

* Attended from Sept. 2012 to June 2016
* Relevant information
* Relevant information

EDUCATIONAL TRAINING

**Job Title**

Company Name | Date started – Date ended (or present if you still work there)

* Relative Responsibility 1 - PowerPoint
* Relative Responsibility 2 – Working with children
* Relative Responsibility 3 – Working in a team

**Job Title**

Company Name | Date started – Date ended

* Relative Responsibility 1
* Relative Responsibility 2
* Relative Responsibility 3

CAREER SUMMARY

Home: 123-456-7890

Cell: 123-456-7890

Email: hello@reallygreatsite.com

Address: 123 Anywhere Street, Any City, State

LinkedIn: @reallygreatsite

HOW TO REACH ME

**Name**

Title,

Company/Organisation

Cell: 123-456-7890

**Name**

Title,

Company/Organisation

Cell: 123-456-7890

CHARACTER REFERENCES

SKILLS

**Relative Skill**

Examples – Advanced knowledge of technology

**Relative Skill**

Examples – Creative and innovative

[Write 2-3 short sentences about yourself here. Summarise yourself and focus on your key attributes]

Example: A determined TEFL teacher with a passion for teaching young learners. Experienced in IELTS coaching with an interest in developing my skills and becoming an expert in my field.

PROFILE

TEFL CERTIFIED ESOL TEACHER