



THE TEFL INSTITUTE



## Highfield Qualifications

Certifies that  
**Sample Learner**

has successfully passed an assessment in  
**Highfield Level 5 Award in Teaching English as a  
Foreign Language (TEFL) Business English**

*Guided Learning Hours (GLH): 60*

*Qualification number* 610/0748/1

*Date of award* 23 March 2023

*Certificate number* TEA7266405

*Academic Director*

The TEFL Institute

*Training Organisation*



Jason Sprenger - Chief Executive  
Highfield Qualifications



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## Highfield Qualifications

Confirms that  
**Sample Learner**

has successfully passed assessment(s) in

| Unit No.   | Unit Title   | Level | Credit Value |
|------------|--|-------|--------------|
| F/650/2203 | <i>The Principles of Business English Lesson Planning</i>  | 5     | 1            |
| Y/650/2200 | <i>The Principles of Needs Analyses, Course Design and Materials for Teaching Business English</i>             | 5     | 2            |
| K/650/2199 | <i>The Principles of Teaching Business English</i>   | 5     | 2            |
| D/650/2202 | <i>The Principles of Teaching Business English Grammar, Vocabulary and English for Specific Purposes (ESP)</i> | 5     | 1            |
| A/650/2201 | <i>The Principles of Teaching Business English Skills</i>  | 5     | 2            |

Date of award 23/03/2023

Certificate number UTEA7266405



Academic Director

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## Congratulations on obtaining this Highfield qualification

This qualification will assist you and your employer in complying with your respective responsibilities regarding training. You should be proud of your achievement but please note:

- ✓ your responsibility doesn't stop here. You should now implement what you have learnt and demonstrate competence in your working environment on a day-to-day basis; and
- ✓ you should continuously update your knowledge.

Please contact your training provider for further details.

### Highfield contact details:

#### Highfield Qualifications

Highfield ICON, First Point, Balby Carr Bank, Doncaster, South Yorkshire, DN4 5JQ, UK  
Telephone: 01302 363277 Website: [www.highfieldqualifications.com](http://www.highfieldqualifications.com)

#### Highfield Awarding Body for Compliance (Middle East) Asia (Highfield International)

Telephone: 00 9714 449 4042 Website: [www.highfieldinternational.com](http://www.highfieldinternational.com)  
Email: [customerservices@highfieldinternational.com](mailto:customerservices@highfieldinternational.com)

**Please keep your certificate in a safe place as it is an important document recognising your achievement.**

If you wish to verify this certificate please go to: <https://checkcert.highfieldqualifications.com>

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**Cert No. 11441**  
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